

HEATHFIELD PARTNERSHIP TRUST LTD

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Heathfield Partnership Executive

Minutes of the meeting held on Tuesday, 27th September 2011 at 6p.m. at the King's Church.

<u>Present:</u>	Colin Williams	-	Chairman & Trustee
	John Tolley	-	Trustee
	Cllr Peter Newnham	-	Chair H/Waldron PC
	Doug Brunger	-	Churches Together
	Cllr. Bobby Hamilton	-	Neighbourhood Watch Waldron
	Beata Drury	-	H/field Youth Centre/Senior Officer
	Cllr. Bob Bowdler	-	Heathfield & Waldron PC
	Cllr. Mike Woodhouse	-	Heathfield & Waldron PC
	Joanne Aldous	-	Town Coordinator
	Sheran Crichton	-	Minute taker

1. Apologies:

1. Were received from Cllr. Rupert Simmons.

2. Minutes of the meeting held on 20th July 2011:

1. The minutes were accepted and signed as a true record of the meeting.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 8.3. This has been replaced
2. 8.4. Peter N will speak to Chris Davis... **REACTON**
3. 9.2. This has been actioned. Bob Bowdler asked if Joanne could email him a copy of the bus timetable... **ACTION**
4. 9.3. These concerns have proved unfounded
5. 13.3. This has been actioned

4. Sport & Leisure: - *Swimming pool*

1. Peter attended a meeting on 7th October. An application for extra funds to the Parish Council of £1000 will be made to help make up the shortfall on the loan from the Partnership.

(4) NCR 21 north route:

1. Peter N reported Graham Keen, WDC Engineer, reported that there was no possibility of going further towards Mayfield but Mayfield PC are carrying out work to extend the track which they own north of Mayfield.
2. Peter reported that John Sully (Sustrans) spoke at a Parish Council meeting and gave a description of the route to avoid the High Street and is negotiating with ESCC.

5. Financial Report:

1. Joanne distributed accounts to the committee; the balance as at September 2011 was £91,873.14
2. A donation of £1000 has been received from Sainsbury for the Swimming Pool fund.
3. A raffle stall at Le Marche raised £226 for the Swimming Pool project.
4. There is still a deficit of approximately £1800 in respect of the possible loan from the Partnership. A quiz night on 17th March 2012 and a Marathon on 1st April 2012 has been arranged to help raise funds.

6. IT Report/Website:

1. Joanne reported that updating the website is ongoing and many photos are being added.
2. The tourist section has been updated with more new events being received.
3. 5000 hits were reached in August.

Pips

1. There have been problems with the reporting system and usage reports are not available. As part of the new ESCC contract, usage reports have to be provided.

7. Farmers Market:

1. Colin reported that the market is continuing at about 22 stalls each market. September was very quiet possibly due to being run on the same day as Sainsbury's opening. Colin has written a letter to the Surgery regarding the use of their Car Park for the Christmas Market.

8. Inward Investment:

1. John reported that the work is ongoing with the Christmas lights.
2. A fourth CCTV camera was installed near the Prince of Wales.
3. Broadband is ongoing regarding various parties and finance.

8. Inward Investment (cont'd):

4. John Tolley is Heathfield's representative on the Economic Development Strategy Advisory Board. The next meeting is on 28th September.
5. **Mike W questioned whether a representative of the Chamber of Commerce could attend Partnership meetings. Joanne will investigateACTION**

9. Transport:

1. Beata reported that the Youth Express started at the new term taking young people from Burwash to the Youth Centre.
2. Swimming trips will not start until the spring when the weather improves.
3. The community group is still quiet although there have been repeat bookings from previous users.
4. A grant of £750 for Transport from the Parish Council is being discussed on 3rd October
5. Rupert and Joanne are formulating a bid to ESCC for Youth Express of £10,000, the deadline is 10th October.

10. LAT:

1. John reported that the obstruction on pavements from a particular shop was discussed and Highways became involved. A minimum of 1.2 metres for pedestrians is generally expected. Also parking on pavements at McCarthy & Stone was discussed, where two tickets were issued.
2. The Parish Council is to discuss 'banners'.
3. There have been problems with off road bikers on the Cuckoo Trail with a certain amount of anti-social behaviour which the police are dealing with.
4. **A question was raised whether the CCTV helped the police ascertain who was responsible for the damage to Melina Joy. This will be raised at the next LAT meeting...ACTION**
5. Signs to Punnetts town village have been defaced with stencils. The Parish Council will bring the problem up at their next Liaison meeting in October.
6. Discussions took place concerning Neighbourhood watch schemes.

11. Street Pastors: - All is going well

12. Heathfield Works!:

1. John read out an email from Rupert as follows that:-
 - Eight participants started the programme today with a further interview tomorrow for a ninth participant.

12. Heathfield Works! (cont'd):

- One participant was due to start today but did not turn up and this is being followed up.
 - A number of other participants are at college but we anticipate that they will not continue beyond the next couple of weeks and think that at least two or three will then join the programme, within our 3 week time limit.
 - We are confident that with this and word of mouth that we will be running a full complement of participants by programme 2 - this is the norm when a new project opens in an area.
 - Visits planned this week to potential employers - one of whom has contacted us.
 - The induction process has started
 - First project will be to design a logo for Heathfield Works!
2. Since the last partnership meeting, Francis Conway and Julie Kay have been employed as part-time mentors and Rupert was very grateful for the Parish Council's grant of £1000.

13. Seminars:

1. John was invited to a consultation meeting at which the proposal of a merger between the west and east Fire Brigades was discussed. No formal decision will be made until 2012 however the initial consultation was favourable.

14. Public Relations & Marketing:

1. Joanne reported that there were a few press cuttings dealing with Heathfield Works! where it was reported that Roger Daltrey will be sponsoring one young member on the project.

15. Any other Business:

1. Bobby Hamilton reported that the Ambulance Service was calling for recruits to the Responders Scheme. The administrative side is being set up and funds will be needed for publicity and kits. It is hoped to provide a 24/7 service. Peter reported that at the Parish Council AGM, the Ambulance service will give a presentation and there will be a display at the next Farmers' Market to try and encourage people to join.
2. Joanne asked members to vote for Heathfield Works! at National Westminster Bank for the Nat West Community Fund.
3. The Chamber of Commerce have an Expo at The King's Church on 11th October and asked if members could attend.
4. Joanne reminded members of the AGM of the Heathfield Partnership Trust Limited on 12th October.

16. Dates of the next meeting

1. The date of the next meeting is Tuesday, 22nd November at 6.00p.m.at The King's Church in the Mayfield Room above the front door.
2. The following dates are proposed for 2012. These dates will be discussed at the 22nd November meeting together with confirmation of meeting room....**ACTION:-**

31 January

27 March

29 May

31 July

25 Sept

27 Nov

There being no further business, the meeting closed 6.55p.m.

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