

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 18th March 2008 at 6.00p.m. at The Union Church.

Present:	Teresa Blaxland Rupert	Chair
	Simmons John Tolley	ESCC Councillor
	Rosemary Mays-Smith	Trustee
	Colin Williams	Trustee Trustee
	Doug Brunger	Farmers'Market
	Beata Drury	Churches Together
	Joanne Aldous	Senior Youth Worker
		Town Coordinator

1. Apologies:

1. Were received from Peter Newnham.

2. Minutes of the last meeting dated 29th January 2008:

1. These minutes were accepted as a true record and duly signed.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 8.7. There were no specific details but matters have moved on and there had been a number of emails.

2. 9.2. The yellow lines and cycle racks are now in place.

4. Sport & Leisure:

1. Swimming Pool Matters are moving forward on the planning permission with the necessary design work costing £12500. Further funding is needed with almost £8000 accounted for. £1500 has been received from HAPI, £350 from Heathfield Community College and £1000 from the Parish Council. The expected £5000 from Awards for All has not materialized. ESCC have agreed to lease the land but it has to be ratified by the Department of Schools and Families.

2. A meeting took place in December with WDC officers, some District Councillors and four representatives of the Sports & Leisure Committee. It was understood that Pam Doods, Leader of the District Council and Sylvia Tidy, Lead Cabinet member of Sport and Leisure would attend, however neither were asked. Three fundamental points were raised for further discussion at the Cabinet meeting on 5th March, these were:

- WDC and Partnership to be part of the project and continue to work and enable objectives.
- Expert WDC representatives would be available for contact, advice and attend some meetings.
- Allow use of WOC logo on promotional material.
-

(4) Sport & Leisure:

3. Rosemary M-S felt the minutes were not a true presentation of the meeting and read out a relevant section:

'D' Agree to the use of the Council's logo on promotional materials for the Heathfield Partnership Trust Limited subject to the prior approval of WDC Officers; note that there will be no financial support from the Council and no liability to the Council at any stage; and that Officer support will be provided as and when appropriate.'

4. The Partnership has made it clear on several occasions that there was no expectation or request for Capital resources from WDC, but that the Sport and Leisure Authority would work with the Partnership, giving professional guidance.
5. Rupert S will speak to Ann Newton, District Councillor representing Waldron, and ask that agreement be obtained from fellow D. Councillors as to what actually did take place at the cabinet meeting.
6. Rosemary M-S will contact Sylvia Tidy to express her disquiet about the minutes. **..ACTION**
7. The County Council have now given formal approval for their logo to be used.
8. Unfortunately the bid for a grant from WDC for the Feasibility Study for the Swimming Pool was not successful. There was less money and applications increased by 40%.
9. Rosemary M-S will contact a District Councillor and ask for a breakdown of whose bid was successful.

NCR21

1. At a recent meeting with CC officers it was expected that a working group would be formed, however the Lead Member, Matthew Lock, confirmed as there was no budget available there would be no working group.
2. Other sources of funding will be investigated and a regional partnership with Surrey County Council, which might provide some funding for a working group.
3. Problems common to both routes A and B are rights of way and land issues. Colin Clarke of the CC will look into the safety aspect of traffic, pedestrians and cycles.
 4. Until the route is decided funding will be difficult to find, however Rupert S will continue to look at funding from Intereg, although they favour Newhaven to Polegate first rather than Heathfield.
 5. There is disappointment at the slow progress of the project and a letter from Rosemary M-S and the Chair of the Parish Council, will be written to Matthew Lock explaining the disquiet felt at the lack of progress and working group **ACTION**

Tunnel

1. It was confirmed that WDC had made a policy decision that the tunnel would be open during daylight hours. It should, therefore, be open when the clocks go back. Rosemary M-S will telephone Graham Keen to confirm this..... **ACTION**

5. Financial Report

1. The balance as at 16TH March 2008 was £47,029.65.
2. Nick Potter, 21st Century, will be paid £500 for the Police Website programming from the ICT website

3. There was confusion as to whether two amounts of £500 had been received from the Hailsham & District Crime Prevention Panel. This will be checked with Tim H at the Board meeting. ACTION

6. IT Report/Website

1. The domain name www.heathfield.net has been secured through ESCC until August 2009 together with eight domain names which will be owned for two years.
 2. In February, the new Business website was presented to the Chamber of Commerce. The Police website was launched on 17th March, with good publicity and the support of PC Cathy Codling and her staff.
 3. It is hoped that eventually businesses will be able to update their details on the website but checks must be in place. At the moment Sue Roach is taking on this role although Nick Potter is training Joanne Aldous to have access to all programmes.
4. A meeting will take place on March 28th with the Youth Council and Nick Potter of 21st Century and Rupert S to discuss the Youth website.
5. There are still some problems with some of the Pips not working too well. The County Council met with Citizone. It has been proposed that the extra facilities such as Photo Printing be removed, thereby just concentrating on the interest which will make the Pips less complicated and easier to run.
6. The Pip in the Crown Pub has now been installed although due to various unforeseen circumstances, the new Manager has asked for its withdrawal. Rupert S has written asking for a meeting to discuss any problems.

7 Farmers' Market

1. Colin W read out his report as follows:

The Market is still going well; the number of stalls is 24 to 25 at this time of year and is consistent with previous years.

Bookings for Heathfield Show are going well; we are looking forward to another Market of 30 stalls.

There have been problems with getting signs out reliably. I now have the Stall Electors doing this who are very dependable, and as there are several of them, there is always someone to do it. However, I do need someone to help supervise the Market on Market Day.

Financially, the Market has done reasonably well although we will have to consider replacing the Generator at a cost of about £2000 in the near future.

8. Inward Investment

1. Rupert S, the Parish Council, WDC and the Partnership are working on the Tourist Brochure. At a recent meeting of the Parish Council, the General Purposes Committee agreed to give £800 towards the production of the Brochure.

9. High Street

1. ESCC officers and the Partnership are continuing to move in unison on Phases 6 and 7.

10. Transport

1. Due to time constraints there was nothing major to report.

11. LAT

1. The launch of the Police website was very successful.

12. Seminars

1. Joanne A attended a South Downs Seminar but it was not applicable to the Partnership.
2. Joanne has arranged a meeting with Karl Parks from WDC who assists voluntary organisations.

13. Public Relations & Marketing

1. The launch of the Police website was covered and will appear in the next edition of Heathfield First.

14. Any other business

1. Rupert S with the help of John Tolley and Trevor Goldsmith will be finalising the bid to the Economic Partnership for the completion of the High Street and incubator units for 'start-up businesses.

13. Dates of the next meeting

1. The meetings will continue to take place at The Union Church. It should also be noted that meetings must end at 7.00p.m.
2. All dates are for Tuesday, at 6.00p.m.:

20th May 2008
15th July 2008
16th September 2008

There being no further business the meeting closed at 7.05p.m.