

# THE HEATHFIELD PARTNERSHIP TRUST LTD

[www.heathfield.net](http://www.heathfield.net)

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## HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 19<sup>th</sup> January 2010 at 6.00p.m. at The King's Church.

<b><u>Present:</u></b>	Colin Williams	-	Chairman & Trustee
	Cllr. Rupert Simmons	-	Trustee
	Rosemary Mays-Smith	-	Trustee
	John Tolley	-	Trustee
	Beata Drury	-	Heathfield Youth Centre/Senior Officer
	Sue Roach	-	IT/Website
	Cllr. Angie Muddle	-	PC Councillor
	Sgt. Ruth Hammerton	-	Heathfield Police
	P.C. Cathy Codling	-	Heathfield Police
	Joanne Aldous	-	Town Coordinator
	Sheran Thorpe	-	Clerk

### 1. Apologies:

1. Were received from Cllr. Niki Oakes, Cllr. Peter Newnham, Doug Brunger, Trevor Goldsmith and Chris Macklin

### 2. Minutes of the last meeting dated 22<sup>nd</sup> September 2009:

1. Once Agenda Item 4. Swimming Pool was altered to read £11500 and not £12500, the minutes were accepted as a true record and duly signed.

### 3. Matters Arising: (to save duplication, please consult the previous minutes if clarification is needed)

1. 4.4. This has been action.
2. 4.5. This will be discussed later in the meeting.
3. 5.2. A cheque is waiting for collection by Joanne. Rupert has written a letter of thanks to the Parish Council for their decision in principal to provide £8500 for the Partnership in the new financial year.
4. 5.7. The Partnership and Parish Council are seeking more considered ways of getting contractual contributions towards local community services through a 106 Agreement.
5. 5.8. This has been action.
6. 6.1. It will be discussed at the meeting next week.
7. 7.2. This has been actioned.
8. 8.5. Joanne has ascertained that they do not give out grants.
9. 9.2. Rupert has spoken to Stuart who will help with the location of cables, pipes etc under the pavement. **Next step is to get in touch with the new Station Commander, Neil Robinson.....ACTION**
10. 14.3. David Guest has not been invited yet, Joanne will forward his email address to Rupert.....**ACTION**

#### **4. Sport & Leisure:**

##### **Swimming Pool**

1. A meeting took place this morning at which Jack Hampton and Chris Macklin from the
2. Board of Trustees attended. With a total amount of £34,000 needed to cover detailed planning and all the necessary surveys, their brief is to consider fund raising. They have therefore put forward the idea of a raffle for a car (via Trevor Goldsmith) with 20,000 tickets at £1 each. The raffle will be run by Rotary over 6/7 months with the draw date yet to be fixed.
3. A list of Consultants who are capable of carrying out the work has been received from HCC and Freedom Leisure. Six will be approached with specifications out of which it is hoped the successful company will be chosen.
4. Rosemary has successfully approached Warbleton PC for £500, Burwash £500, Horam £500 for contributions to the Swimming Pool project. Other funding opportunities are being investigated by Joanne.
5. A meeting with the Amateur Swimming Association was extremely helpful.
5. Rosemary noted that the Co-op is kindly making the Swimming Pool their Charity of the year. John raised the following questions:
  - a) Does the Co-op require a statement committing the Partnership to spending the money raised on this particular project?
  - b) Does the Co-op require anything officially from us confirming that we are a registered charity?Rosemary said that she would find out .....ACTION
6. Rupert reiterated that it was essential to stick to the time frame of submitting the Planning Application by the date of the AGM in October.

##### **NCR21**

7. This is still ongoing.

#### **5. Financial Report:**

1. The balance as at 10<sup>th</sup> January 2010 stands at £67,316.82.
2. £3000 is due from AIRS (Action in Rural Sussex) for marketing and development of the website and new Information Board.
3. £15000 has been received from ESCC towards transport, youth and community projects.
4. £8500 from the Parish Council representing the annual contribution for the next financial year is to be ratified.
5. £5000 per annum for the Service Level Agreement from WDC for the next three years will be considered in March.

#### **6. IT Report/Website:**

1. The last IT meeting considered how to further address the marketing of the website as there has been a considerable amount of investment in the programming of the site. John Tolley has introduced some ideas to try and ensure that the home page is more accessible in terms of search engines. It is planned to work with the Library Service to promote the PiPs, which are situated around Heathfield, and the website in a co-ordinated approach.
2. The New Information Board will be sited outside Tesco's.
3. The next major step will be the programming of the Youth Website, including live bands.

To this end Nick Potter will be attending the next IT meeting.

## **7 Farmers' Market:**

1. Colin read out his report as follows:-

*The Farmers' Market continues to prosper, the past two months have been rather difficult due to snow, but we still managed to run the markets in spite of snow on the ground in December and uncertainty of the snow clearing in January. The January Market was one of our smallest with just thirteen stalls. (These were basically food producers)*

*I was not able to attend the December Market due to health problems and had to rely on members of my family to run the Market.*

*I have to pay tribute to the stall erection team who managed to erect stalls even when there was snow on the ground. (The stallholders were grateful that the market went ahead)*

*As the weather improves the numbers of stalls will increase.*

## **8. Inward Investment:**

1. Joanne brought along to the meeting the new Shoppers' Guide which is now being distributed to shops and the community within the TN21 postal region.
2. The fourth Information Board is due to be installed in the not too distant future.
3. Some members of the committee are keeping an eye on commercial planning applications to ascertain whether there can be any major benefits to the community i.e. 106 Agreement.
4. John and Trevor attended a meeting held by Parker Dann, Agents for the development proposed behind the Police Station. Two houses have been bought, one to be demolished and the other refurbished and sold. The Planning Application, which has not been submitted yet, covers 10 acres on which it is proposed to erect 100 properties. A 106 agreement will be applied to this development. As John and Trevor are not involved in the planning process, through the Partnership they will be able to keep people informed with no conflict of interest.
5. Ruth Hammerton reported that the Developers were using the driveway by the Police Station without permission and it is private property. John Tolley will forward the telephone number of Parker Dann to Ruth.....ACTION
6. Sue Roach suggested that it would be helpful if the telephone numbers of the shops were added to the Shoppers' Guide. The Guide will not now be updated for another two years, but Joanne made a note of the suggestion.....ACTION.

## **9. High Street:**

1. Rosemary had heard concerns about the length of time the final phase was taking in the High Street i.e. 17 weeks in three or four phases. However it was pointed out that all details of the work had been published, equipment has to be moved from one phase to another which is governed by regulations and the whole project had been postponed from July to autumn until Spring 2010.
2. Rupert will be attending a meeting with the Library Department and Highways to complete the discussions of removable bollards being positioned on the Bank stretch when the paving is completed. This will enable Library deliveries.

## **10. Transport:**

1. The Youth Express is still going strong and the next project will be to help promote the

community transport scheme by finding ways of helping groups take advantage of reduced prices on hiring buses.

#### **11. LAT:**

1. The meeting on the 26<sup>th</sup> November at Uckfield Police Station was very informative. The specifications are now completed with costs and a contribution from Safer Wealden Partnership will now be sought.
2. Rupert acknowledged that the LAT committee had successfully supported the CCTV scheme and complimented the Parish Council for committing £25000 capital investment., also £1500 per year towards maintenance of equipment.
3. One 15 year old girl has received an interim ASBO and must be home between the hours of 7p.m. to 7a.m.

#### **Street Pastors**

4. The Street Pastors have not been on patrol due to the weather.

#### **12. Seminars**

1. John attended a Wealden seminar at Pilgrim Hall, Easons Green on Tourism at which all the main towns were represented. The resulting discussions from the seminar will form part of the recommendations of the Consultant, due by the end of February, and form part of the Local Development Framework for consideration by WDC.
2. A meeting will be held at the Heathfield Community Centre on 1st February to launch the No cold calling zone. The Parish Council, ESCC and Trading Standards will be represented.
3. WDC have appointed Cathy Fordham as the Rural Development Programming Project Officer who will re-establish meetings on an occasional basis with representatives of all the Markets in Wealden to share good practice. Rupert, John and Joanne will attend the first meeting.

#### **13. Public Relations & Marketing**

1. The promotion of the website will be ongoing.

#### **14. Any other business**

1. **Rupert reported that the Board have agreed in principal to show interest in a potential pilot project from 'Tomorrows' People'. It is a National Charity helping to get young adults into jobs and staying with them for a year. They have 86% success rate. A meeting was due to take place on the 4<sup>th</sup> February however this has been postponed to March to enable Rosemary and Beata to attend. Rupert will keep the committee informed of any progress.....ACTION**
2. Ruth Hammerton and Beata had a meeting with Freedom Leisure to discuss a Street Football project, who run similar schemes in the Peacehaven/Newhaven area. Freedom Leisure will approach WDC to see whether the Tower Recreation ground can be used, if successful the scheme will run on Fridays and be launched at Easter.
3. Angie suggested that the Car Park at the back of Waldron Thorns is a wasted space and could be used by small youth groups for net/basket ball. Ruth Hammerton thought it a good idea and will investigate its viability. WDC are the landowners.

#### **13. Dates of the next meeting**

1. The dates of the next meetings will take place at The King's Church at 6.00p.m. and are on Tuesdays:-  
23<sup>rd</sup> March 2010  
25<sup>th</sup> May 2010  
20<sup>th</sup> July 2010  
21<sup>st</sup> September 2010

There being no further business the meeting closed at 7.15m.

## **HEATHFIELD PARTNERSHIP**

### **AGENDA**

- 1. Apologies**
- 2. Minutes of the last meeting**
- 3. Matters Arising**
- 4. Sport & Leisure**
  1. Swimming Pool
  2. NCR21 North route
  3. Car Raffle
- 5. Financial Report**
- 6. IT Report/Website**
  1. Website
  2. PiPs
- 7. Farmers' Market**
- 8. Inward Investment**
- 9. High Street**
  1. Final Phases
- 10. Transport**
- 11. LAT (Police Local Area Committee)**
  1. Street Pastors
- 12. Seminars**
- 13. Public Relations & Marketing**
- 14. Any other business**
- 15. Date/time of the next meeting**

## **HEATHFIELD PARTNERSHIP - Matters Arising**

**Meeting held on 19<sup>th</sup> January 2009**

**3. Matters Arising:**

9. Rupert has spoken to Stuart who will help with the location of cables, pipes etc under the pavement. Next step is to get in touch with the new Station Commander, Neil Robinson.....ACTION
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