

HEATHFIELD PARTNERSHIP

Minutes of meeting that took place on Tuesday, 20th May 2008 at 6.00p.m.

Present:	Teresa Blaxland	-	Chair
	Rupert Simmons	-	ESCC Councillor
	John Tolley	-	Trustee
	Rosemary Mays-Smith	-	Trustee
	Colin Williams	-	Trustee/Framers Market
	Doug Brunger	-	Churches Together
	Peter Newnham	-	Heathfield/Waldrone P.C. Councillor
	Angie Muddle	-	Heathfield/Waldrone P.C. Councillor
	Joanne Aldous	-	Town Coordinator

1. Apologies:

1. Were received from Beata Drury, Sue Roach and Tim Hough

2. Minutes of the last meeting dated 18th March 2008:

1. Once the name of Rupert S in Agenda item 6.6 was changed to Teresa B, the minutes were accepted as a true record and duly signed.

3. Matters Arising: (to save duplication, please consult the previous minutes if clarification is needed)

1. 4.6. Rosemary M-S has spoken to Sylvia Tidy.
2. NCR21 (5) The letter has been sent.
3. Tunnel (1) The tunnel was opened, the week the clocks changed, and will close in October when the clocks change again and it was welcomed that the agreement has been honoured.
4. 5.3. This has been actioned.

4. Sport & Leisure:

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(a) Swimming Pool

1. There have been several meetings with WDC District Councillors, Head of Sport & Leisure, Pam Doods, Ken Brewster and Rosemary M-S and the proposal has gone to Cabinet.
2. More money needs to be raised for the planning and design before asking RQA to go ahead.

3. All were extremely sad that the outdoor swimming pool at Heathfield Community College had to close as so much work had gone into the project to keep it running. Acknowledgement was given to the Parish Council for all the help they had given.
4. WDC are to liaise with the Parish Council regarding the vision for Heathfield for the next 20 years and a swimming pool will be very high on the Agenda.

(4) (b) NCR21

1. Progress is still very slow although Rosemary M-S is pushing for results as much as possible.
2. Any available finance from Sustrans is being used on the Hastings route. It is hoped with Rosemary's endeavours several contacts with Sustrans will prove helpful.

5. Financial Report:

1. The current position as at 17th May 2008 stands at £46,214.83.
2. It was agreed that the column called 'Pips' would be renamed 'IT'.
3. Teresa B handed over a cheque for £150 for programming fees which will go in the IT column.

6. IT Report/Website:

1. A meeting held on 7th May mainly dealt with the Website. Nick Potter has met with the Youth Council to discuss the Youth section and is currently working on five priorities. When the Website is finished there will be a re-launch with a specific marketing programme and dignitaries and supporters will be invited.
2. The WARR Partnership are having a celebratory event on 30th September at which the IT committee will put a display together showing where the Pips are in Heathfield, the work of the Partnership information on www.heathfield.net.
3. There is still no news as to the placement of a Pips at The Crown, Teresa B will send another letter..... ACTION
4. The new software has been tested and is working well.

7. Farmers Market:

1. The following report was read out:

The Market has been fairly quiet over the last few months with 23/25 stalls. The numbers will pick up over the summer, with 26 booked for May and 28 stalls book for the June Market.

In April we were inspected by The Soil Association for Certification and we passed on every point.

Heathfield Show bookings are very slow, I paid the Show Society for 20 stalls at the beginning of May and sent out 14 reminders to those who usually attend. We now have 24 stalls compared with 26 last year. This is the last year that I will run the Market at the Show. (Rupert S recommended that the Farmers' Market committee should review the success of this year, a member of the Partnership should attend and then discuss how to proceed forward and manage future Shows.....ACTION) (Colin is happy to give his advice but not to continue)

Financially we are in a secure position, costs and income are steady and we have passed £500 to the Heathfield Partnership (The Partnership was very grateful for the funds as there had been several additional costs for the Notice Board outside Weald Business).

The Erectors are now putting out the signs and seeing Stallholders on to their stalls before handing over at 9a.m. This seems to work well but it does not solve the problem of watching over the Market and collection money and Tea during the morning. In May my Arthritis was bad and I was in my Buggy so Sue did most of the work. We need more help and I will be on holiday for the June Market. (Joanne A kindly volunteered to oversee the June Market)

The Committee fully appreciated all Colin's hard work.

8. Inward Investment:

1. There had been committee meetings in April and May. Also in May there was a meeting with WDC including Mr Eveleigh whose recent appointment replaced the Development Department Head of Strategic Planning. Many ideas were discussed and it was a chance for the committee to hear some of Mr Eveleigh's ideas.
2. These discussions will build towards a local development framework and the commercial development of Heathfield. There was a presentation on all the five Market Towns and Heathfield was 'doing very well' and the strategic thinking ahead was seen in a very good light.
3. Trevor G and Rupert S had a meeting with Mr Tim Watson, concerning Incubator Units, who has offered part of his site for eight to 10 units. Inward Investment have made a bid for a central infrastructure of the project which would provide a shared meeting place, telephones and reception. It was hoped to hear in the not too distant future whether the bid was successful.
4. Rupert S had a breakfast meeting with EDEAL who have agreed to be part of the programme.

9. High Street:

1. Phase 5 is now completed and the clerk was asked to take this off the Agenda.....ACTION
2. Phases 6 and 7 hope to be completed by 2009/10.

10. Transport:

1. The next meeting is on the 12th June. The committee has reached the stage where they are trying to identify all vehicle owners and arrive at joint administration. When the vehicles are not being used they could possibly be put to use for Heathfield projects. Bids are being made for funds.
2. Insurance will be difficult.
3. Joanne A will email Ray Bassingthwaite the date of the next meeting.....ACTION

11. LAT:

1. Meetings have taken place in March and May. The 20th March saw the official launching of the Police Website. Inspector Neil Honor sent his good wishes for the launch. It was well received and the public can now report crime via the website.

2. ABC arrangements are at a low level in Heathfield. PCSO Parrish Claxton left at the end of April and another PCSO started this week.
3. Nick Potter, Sue Roach and Rupert S will see that more editorial contents are on the website.

12. Seminars:

1. Joanne A and John T attended an Economic Partnership meeting on 1st May.
2. Rosemary M-S attended a Community Sports Network meeting, run by Wealden, which was extremely useful.

13. Public Relations:

1. Teresa B, Trevor G and Peter N are featured in an editorial on Heathfield in 'Sussex Life'.
2. The Police Website was covered in the Courier and Sussex Express.

14 Any Other Business:

1. The Health Trust turned down a bid by Rosemary M-S. The committee felt it would be worthwhile asking for a feedback as to why.
2. Rupert S said it was important that another venue be found to enable Cllr. Niki Oakes to attend.
3. Joanne A will email 'The King's Church' to confirm the next meeting can take place in their vestibule.....ACTION

15 Date of the next Meeting:

1. PLEASE NOTE *To see whether it is suitable, the next meeting ONLY will take place at The King's Church on Tuesday, 15th July at 6p.m.*
2. It will be decided at the July meeting where the next meeting on Tuesday, 16th September will be held.

There being no further business the meeting closed at 7.03p.m.

HEATHFIELD PARTNERSHIP

AGENDA

1. Apologies
2. Minutes of the last meeting

3. Matters Arising
4. Sport & Leisure
 1. Swimming Pool
 2. NCR21
5. Financial Report
6. IT Report/Website
 1. Website
 2. Pips
7. Farmers' Market
8. Inward Investment
9. High Street
 - Phases 6 and 7
10. Transport
11. LAT (Police Local Area Committee)
12. Seminars
13. Public Relations and Marketing
14. Any other business
15. Date/time of the next meeting