

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 21st July 2009 at 6.00p.m. at The King's Church.

<u>Present:</u>	Teresa Blaxland-	Chairman and Trustee
	Rosemary Mays-Smith -	Trustee
	John Tolley -	Trustee
	Beata Drury -	Heathfield Youth Centre
	Doug Brunger -	Churches Together
	Ruth Waller -	Street Pastors
	Sue Roach -	IT/Website
	Joanne Aldous -	Town Coordinator
	Sheran Thorpe -	Clerk

1. Apologies:

1. Were received from Cllr. Niki Oakes, Cllr. Peter Newnham, P.C. Cathy Codling, Sgt. Ruth Hammerton, Colin Williams, Cllr. Angie Muddle and Cllr Rupert Simmons. The Chairman sent the Partnership's best wishes to Colin for a speedy recovery.

2. Minutes of the last meeting dated 12th May 2009:

1. The minutes were accepted as a true record and duly signed.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 3.2. Joanne supplied the Courier with the relevant information.
2. 3.4. **Teresa mentioned that she had received many complaints about the slow traffic lights at the St Barts junction project. Rupert will discuss the problem with Highways.....RE-ACTION**
However the project is expected to be finished by the end of July.

4. Sport & Leisure:

Swimming Pool

1. Rosemary M-S recently attended a meeting held at WDC. It included the recently appointed Consultant who was looking at Sport & Leisure and, on eliciting whether there were any blocks on the project going ahead, was made aware of the problem of WDC not taking the lead. Geoff Hart of Freedom Leisure also spoke forcefully about Wealden not having a Sport policy, drifting and not addressing the problem together with Ron Cousins who spoke bluntly about the situation. All in all it was a good meeting. The Consultant will be making an informative visit to Heathfield in August and it was hoped that Alan Powell and Beata Drury would be able to attend the meeting. Rosemary added that there would an enormous benefit of not having to bus people out of Heathfield for swimming should the project succeed.
2. Rosemary M-S and Ken Brewster attended a WARR Partnership meeting. The Swimming Pool project needs £25/30000 for planning and about 2.4 M for the whole project. Although WARR have funds available, their criteria is to fund the whole project so would not accept a bid for the planning section only.
3. Don Rigg and Ken Brewster have put together a document which can be handed to anyone wanting information about Sport & Leisure, with photos, aims and what has been achieved so far.

4. Sport & Leisure (cont'd):

NCR21

4. This is still in the hands of ESCC who seem to be concentrating on bigger towns.

5. Financial Report:

1. The balance as at 21st July 2009 stands at £59,294.15.
2. **Sue Roach's fees have been taken out of the Transport Budget by mistake and should have been transferred back. Joanne A was asked to check Admin to confirm this had been implemented.....ACTION**
3. **£192.40 held in Pay Pal needs to be moved to the ICT budget as it is for the website. Joanne A will deal with this.....ACTION.**
4. The Kings Church have just paid for the advanced package on the website for £100.

6. IT Report/Website:

1. The tourism section and crime reports on the website still need more updating.
2. Joanne A showed a prototype of a leaflet to promote both the Pips and Website and with information about the partnership. Joanne will speak to Print Matters about colours and costings, trying to keep the leaflet simple but effective. 5000 leaflets with two colours would cost between £150/£160 and four colours would be £240. Both prices would be nil rate VAT.
3. Joanne A has investigated quotes for car stickers advertising the website and is waiting to hear costings for smaller quantities.
4. Joanne A will also be writing to Headteachers and Chairs of Governors requesting profiles of their schools to put on the website and will also be contacting local groups and organisations.
5. Moving the Kiosk in the coop to the Café was being considered and the WiFi is not working at Wessons but this is in hand.
6. Joanne A asked if any members of the committee could help man the Partnership stall at Le Marche, Rupert offered to help. The programme is now available on the website.
7. The new owners of Rushlake Green Stores have applied for a grant under the Regional Development Programme 2208-2013, administered in this area by WARR. This grant would help to enlarge the store and make other improvements. Space would be set aside for a computer terminal with internet access. After consultation with Teresa B, John T has replied to WARR's request for the record of the PiP terminal which was in Rushlake Green Stores from January 2006 to November 2007. The record shows that there was on average one user per day for an average 20 minutes. This is unlikely to justify such a terminal to increase business in Rushlake Green Stores.

7 Farmers' Market:

1. Due to Colin's continual recovery no report was available.

8. Inward Investment:

1. A meeting took place on the 1st July which centred on the key issues of incubator units. John T has been in correspondence with Parker Dann concerning the development of the land on the North side of the Police Station, although a proper planning application has not yet appeared. A development is separately proposed for a complete rebuild of the Dream Machine block and will include accommodation of affordable properties.
2. The website Shoppers Guide was discussed and it is hoped that it will be finalised by mid-September so it can be included in the last publication of 'Heathfield First' due out November/December. **Trevor G will liaise with Nick Potter to discuss the possibility of putting 'Heathfield First' on the website.....ACTION**
3. Joanne A will look into advertising in 'Your Little Black Book' and their quarterly charges.....ACTION
4. **Joanne A showed the committee a copy of a poster that Crowborough are introducing to windows of empty shops. Joanne has ascertained that WDC would be happy to pay for the posters but the Partnership would have to clear the windows. The committee thought this a good idea and Joanne will talk to Peter N who will know which shops are vacant, find out who owns them and talk to letting agencies.....ACTION**
5. **Sue Roach will email photos to Joanne who will forward them to WDC for confirmation that they would be of sufficiently good quality.....ACTION**

9. High Street:

1. No more meetings are due to take place until the final phase commences in January 2010.

10. Transport:

1. No more clubs were being catered for as it was the end of term.
2. A regular weekly trip to Uckfield Leisure Centre was launched two weeks ago. It is on Tuesdays from 5.45p.m. to 8.30p.m. with, at present, five to eight people at a time.
3. Summer trips have been booked up.
4. A meeting on 30th July will discuss the September timetable.

11. LAT:

1. A meeting was held on 24th June at which was discussed CCTV, vandalism at the Tower Recreation Ground, recent crime and the problem of parking on Mutton Hall Hill outside the new flats.

Street Pastors

2. Ruth and her team had a really difficult evening with about 20 youths aged between 13

and 18 years displaying bad drunken behaviour in the tunnel. The whole episode was very frightening and a written report was sent to PC Cathy Codling. The issue of under age drinking needs to be addressed.

3. Since WDC have put money into resurfacing the Skateboard Park, it has been respected and well used.

12. Seminars

1. Joanne A attended a briefing on new CRB (Criminal Records Bureau) checks.
2. Rosemary M-S attended a WARR seminar.

13. Public Relations & Marketing

1. There is the usual news update in Heathfield First.

14. Any other business

1. Doug B reported that in an article about Graveyards, it was reported that they are becoming overgrown and not looked after. It was felt that perhaps relatives could organise themselves into a gardening rota once a month to keep the graveyards tidy.
2. Rosemary M-S reported that a gardening scheme to encourage people to garden is being instigated. Diana Carlick of WDC at Crowborough should be contacted if anyone is interested.
3. Joanne A reported that WDC are going to discuss the Local Development Scheme at a meeting on Saturday, 25th July at the Youth Centre during the afternoon,
4. The Fire Brigade have appointed a Fire Champion, Rosey Eggar from South Downs CVS, who will promote the service. Joanne A offered to promote the initiative on the website.

13. Dates of the next meeting

1. The dates of the next meetings will take place at The King's Church at 6.00p.m. and are all on Tuesdays:-

22nd September 2009
24th November 2009

There being no further business the meeting closed at 7.10p.m.

AGENDA

- 1. Apologies**
- 2. Minutes of the last meeting**
- 3. Matters Arising**
- 4. Sport & Leisure**
 1. Swimming Pool
 2. NCR21 North route
- 5. Financial Report**
- 6. IT Report/Website**
 1. Website
 2. PiPs
- 7. Farmers' Market**
- 8. Inward Investment**
- 9. High Street**
 1. Final Phases
- 10. Transport**
- 11. LAT (Police Local Area Committee)**
 1. Street Pastors
- 12. Seminars**
- 13. Public Relations & Marketing**
- 14. Any other business**
- 15. Date/time of the next meeting**