

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 27th January 2009 at 6.00p.m. at The King's Church.

<u>Present:</u>	Teresa Blaxland	-	Chairman and Trustee
	Colin Williams	-	Trustee/Farmers' Market (D/Chairman)
	Rosemary Mays-Smith	-	Trustee
	Rupert Simmons	-	Trustee
	John Tolley	-	Trustee
	Doug Brunger	-	Churches Together
	Peter Newnham	-	Heathfield/Waldron P.C Councillor
	Sue Roach	-	IT/Website
	Beata Drury	-	Heathfield Youth Centre
	Joanne Aldous	-	Town Coordinator
	Sheran Thorpe	-	Clerk
<i>Guests</i>	Chris Large	-	Fire Safety Volunteer Scheme
	Sarah Hodgetts	-	Fire Safety Volunteer Scheme

Chris and Sarah were welcomed to the meeting.

1. Apologies:

1. Were received from Niki Oakes.

2. Minutes of the last meeting dated 25th November 2008

1. These minutes were accepted as a true record and duly signed.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 3.1. This has been actioned. The Pip is not installed yet but will go live as soon as the workman are in. A Market campaign will begin, when all three Pips are updated, in conjunction with Heathfield.net
2. 3.4. This has been discussed with Nick Potter but not actioned yet, however the matter will be raised at the next IT meeting. It is hoped to change the colour when programming to improve the accessibility to the business site, is achieved.
3. 3.6. Beata has purchased WiFi and it is now available. However the Kiosk is not functioning and won't turn on. **Joanna A will log a report with the Engineer and Beata asked that the plug be covered so that the machine is not turned off.....ACTION**
4. 3.7. This will be dealt with shortly. Joanne has spoken to a number of historians who have shown interest in the project and the matter will be brought up at the next IT meeting.

At this point Sarah Hodgetts and Chris Large were introduced to the meeting and asked to give a resume of their project.

Potentially there is to be a launch of a community safety voluntary scheme with the Fire Service in Heathfield. A meeting with experts in the voluntary community sector will be taking place on Thursday at which it is hoped to look at timescales, what to develop, what role and not duplicate what already exists in the community but work closely with established organisations. Their aim

is to promote fire safety in the homes and at the same time identify people who are vulnerable by building links with the community and putting in place preventative measures.

The idea is to have Volunteer Champions who would be taught about the Fire Service and who would, in turn, initiate other volunteers. There have been incidences in the last two years where there have been fatalities in fires with elderly people living alone, infirm and it was discovered there was not a procedure in place that could inform the Fire Brigade about vulnerable people. It is hoped, therefore, this sort of scheme would provide resources to prevent such tragedies happening again. Fire Stations are only used on average two hours per week for practice, therefore there are rooms available for the Voluntary Sector to use. This would be seen as a good community asset.

After a general discussion the following points were made:-

- It was acknowledged that elderly people have pride and dignity and do not want to become dependent on their neighbours. However someone in the local community may make a difference.
- Geoff Smith, primary organiser of Age Concern, gives a great deal of personal care and attention to the elderly and would be of great value in identifying vulnerable people.
- A short presentation at a full Parish Council meeting would be good for publicity.
- If available, Chris will attend the High Sheriff presentation on the 5th February.

4. Sport & Leisure:

1. **Swimming Pool** Rosemary M-S, Rupert Simmons and Loraine Alford met with Tony Cook, Chief of Planning and Andrew Seaton to discuss the All Weather Pitch, Leisure Centre and Swimming Pool. These are all the same project but 'travelling' at difference levels. Transport, soil and newts surveys are yet to be carried out. Once ESCC have decided on the site, HCC will put in planning for the whole project. This will still leave the problem of who is going to run the Pool. Rosemary M-S will be meeting with Ron Cousins, WDC Lead Member covering Sport and Leisure, to see if a way can be found around the problem. A project manager is now needed, one or two names are in the frame.
2. **NCR21** There is nothing new to report but the project is not forgotten.

5. Financial Report:

1. The balance as at 25th January 2009 stands at £70199.33.
2. The figure of £20000 for Transport has been received from ESCC however it appears a duplication has been made. Rupert S will investigate.

6. IT Report/Website:

1. **Website**: Updating and removal of extras on the Crown Pub and Half Moon Pub have been carried out. The new buttons look good and are working well.
2. The Youth website is now up and running. The Agony Aunt/Uncle page is very successful and Beata D is proud of how the young people are handling the replies.
3. The 50th Anniversary of the Youth Club was well displayed in an onsite gallery.
4. Sue Roach, with the help of Joanne A, are keeping 'What's On' and other areas of the new website up to date.

5. A new special information area has been introduced, with the help of ESCC, on redundancy and debt issues.
6. It was reiterated that one of the policies of the IT Committee is that no links to other sites will go ahead without the approval of Teresa B and her IT Committee.

7 Farmers' Market:

1. Colin W read out his report as follows:-
2. The Market has been running well over the past few months, numbers up to the end of the year were around 25 to 27 each market, but I believe that the current financial situation is affecting all the Farmers Markets.
3. The Christmas Market was a great success, the provision of hot food and Father Christmas helped to create a good atmosphere. The raffle raised £107 which went to the Friends of Cade Street Primary School.
4. We had 17 stalls at the January Market and have 19 booked so far for the February Market.
5. I have had several enquiries about stalls, including one from "The Rare Breed Pig Company" who I told we already have enough meat stalls, "Middle Farm" about selling Milk, and several craft producers including "Wendy Hazelden" who produces stone work, from New Pond Hill.

8. Inward Investment;

1. A meeting took place on 22nd January at which Notice Boards, Bids going through various stages and the Business Promotion Brochure were discussed. The Business Promotion Brochure is now agreed in principal with a reprint in 2010.
2. There are eleven separate developments around Heathfield known to the Committee although they do not seem to be going ahead at the moment possibly due to planning or financial reasons. A meeting is planned with Nigel Evely from WDC with regard to gaining some help and guidance in respect of WDC's possible attitude to the various developments.
3. The Local Development Framework is not yet ready for consultation, but Nigel Evely will liaise at the appropriate time. Rosemary M-S questioned whether when planning permission is in place would there be 'spin offs' for other developments in the town. There should be a protocol in place and this would be worth checking as it could be a crucial part of the Local Development Framework.
4. McCarthy & Stone will be attending next Parish Council meeting to discuss Phase 2 of their development.

9. High Street

1. The last meeting centred on the sequence of the development and the last phases 6,7, and 8. The application forms for funding have been completed several times and a positive decision is expected in February. Rosemary M-S thanked Rupert S and Joanne A for all their hard work on the bids.

10. Transport

1. The Youth Express is proving more and more successful although there is a small issue of students having to wait a long time. A new service has been started for each term and it will be several weeks before it is possible to see how successful the initiative will be. Various clubs at the Youth Centre are using the Express. Letters have been sent out to gauge whether using the Youth Express for a Friday night drop in session would be viable.

11. LAT

1. The CCTV programme is running late and Cathy Codling will be getting it back on track in the New Year. Rupert S is due to meet with the Chief Superintendent at Hailsham regarding Heathfield policing and will mention the CCTV.
2. A new PCSO has started for the Wealden area, this will bring the total to five. Cathy Codling will now be able to concentrate more on Heathfield and Horam.
3. The Funday was very successful. A possible date for this year is 18th July 2009 although there is some thought that the event would be more popular if held every two years.
4. **The Street Pastors** are generally receiving a positive reception on the streets.

12. Seminars

1. There was no report on Seminars

13. Public Relations & Marketing

1. A few articles have appeared in local publications featuring the Youth Express, new button for Heathfield.net and how the Transport scheme has opened up the community.
2. **Nick Hitchin is the area agent for the Courier and Joanne A was asked to provide Colin W with his email address for Farmers' Market reports.....ACTION**

14. Any other business

1. Peter N pointed out that the information on Heathfield.net should include all three CAB offices in the Wealden area and telephone numbers also the drop in session at The Kings Church on Tuesdays.
2. **The Clerk was asked to send out a reminder regarding the presentation by The High Sheriff on 5th February.....ACTION** All churches have been informed.
3. **At the next LAT meeting, John T will raise the question of inviting a member from the Fire Station to talk about Volunteer Champions.....ACTION**
4. **Peter N questioned whether the Police held surgeries regularly around the area. Joanne A will investigate.....ACTION**

13. Dates of the next meeting

1. The dates of the next meetings will take place at The King's Church at 6.00p.m. and are all on Tuesdays:-

10th March 2009
12th May 2009
21st July 2009
22nd September 2009

24th November 2009

There being no further business the meeting closed at 7.20p.m.

HEATHFIELD PARTNERSHIP

AGENDA

- 1. Apologies**
- 2. Minutes of the last meeting**
- 3. Matters Arising**
- 4. Sport & Leisure**
 1. Swimming Pool
 2. NCR21 North route
- 5. Financial Report**
- 6. IT Report/Website**
 1. Website
 2. PiPs
- 7. Farmers' Market**
- 8. Inward Investment**
- 9. High Street**

1. Phases 5, 6 and 7

10. Transport

11. LAT (Police Local Area Committee)

1. Street Pastors

12. Seminars

13. Public Relations & Marketing

14. Any other business

15. Date/time of the next meeting