

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 29th January 2008 at 6.00p.m. at The Union Church.

<u>Present:</u>	Teresa Blaxland	-	Chair
	Rupert Simmons	-	ESCC Councillor
	John Tolley	-	Trustee
	Colin Williams	-	Trustee/Farmers' Market
	Peter Newnham	-	Heathfield/Waldron P.C. Councillor
	Doug Brunger	-	Churches Together
	Angie Muddle	-	Heathfield/Waldron P.C. Councillor
	Beata Drury	-	Senior Youth Worker
	Sue Roach	-	IT/Website
	Cathy Codling	-	Police
	Joanne Aldous	-	Town Coordinator

1. Apologies:

1. Were received from Trevor Goldsmith, Cllr Niki Oakes, Rosemary Mays-Smith and Tim Hough.

2. Minutes of the last meeting dated 20th November 2007:

1. These minutes were accepted as a true record and duly signed.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 5.2. This matter has been actioned.
2. 5.3. This matter has been actioned.
3. 11.1. The LAT committee has appointed Pat Brasso as Chairman and Sheran Thorpe as minute taker.

4. Sport & Leisure:

1. The primary issue at the present is to obtain support for the **swimming pool** from WDC who are the leisure Authority. Recent committee meetings that have taken place were satisfactory and a new report will go to the WDC cabinet to confirm involvement with the leisure programme. However it is not expected that WDC will offer any capital resources.
2. It was hoped to hear in March whether the Swimming Pool bid to WDC had been successful.
3. Rupert S attended a meeting in December regarding the two possible **NCR21 routes**. One route was unacceptable and the other could be positive.
4. A working group meeting will take place in March consisting of representatives from

The Partnership, Heathfield/Waldron P.C., Mayfield P.C., Cllr. Rupert S and Cllr. Bob Tidy and will look for possible resources.

5. Financial Report

1. The balance as at 27th January 2008 was £47,969.64.
2. The 4th instalment of this financial year's £2000 Service Level Agreement has been received by Rupert S and passed to Tim H.
3. A bill totally £896 for the Christmas lights had been split between Administration and Christmas Festival. There was the separate issue of the electricity bill. Last year the Parish Council had kindly agreed to help towards the cost and this year an estimated amount will be considered.

6. IT Report/Website

1. The **Website** upgrade is going well and Nick Potter, who attended the last IT committee meeting, gave a presentation. He explained the Business and Police websites which are attractive, modern and user friendly. Rupert S thanked Cathy Codling for giving her time and showing the committee the best way of presenting the police team to the community. It is intended to have an official launch.
2. Sue Roach was also thanked for keeping up the high standards of the website and monitoring.
3. There is concern that the **Pips** have become unreliable and it is felt this is partly due to upgrading by Mirosoft which could have upset their smooth running. ESCC are considering pursuing legal action as they have not been able to get the supplier to identify and rectify the problem.
4. A Pip is now set up in The Crown but as yet not working. Sue Roach confirmed that the Pips in the Coop and Youth Centre were working.

7 Farmers' Market

1. Colin W read out his report as follows:-

Recently we have had fairly good Markets, though most of the stallholders say that Markets generally have been down lately, possibly due to the current financial climate. The January Market was quite successful in spite of some rapid re-arrangement due to winds. We had 18 stalls, most of the food suppliers reported sales above expectations. We have 21 stalls booked for the February Market. We have had several producers leave recently, Bookham are unlikely to return, we have had two olive stalls and Stephs Pantry leave. I have a new one, Olives and Things, they reported good sales at the December and January Markets. We could take a few new producer stalls if they are appropriate, I have one enquiry from someone producing Biscuits and Pates which sounds interesting. Advertising. I have renewed our advert in Heathfield First for £180 and have had a call from the Sussex Express who want to do a page on Heathfield and offered a fairly large advert for £30. It is time to send out the Heathfield Show forms, I have agreed an increase of 5% with the Show Secretary, that works out to an increase from £31.50 to £33.00. I propose that we increase the fee to Stallholders from £58 to £60, with no premium from non Market users. I have confirmed

our booking with the Show organisers and booked electricity.

8. Inward Investment

1. Copies of the Heathfield Guide were well received by the meeting.
2. The Inward Investment committee hope to produce a Tourist Guide in the future.
3. Ray Bassingthwaight was very pleased with the guide and the diplomacy the Partnership had shown over not accepting WDC's offer of introducing a five town brochure.
4. The Presentation on the 24th January was very successful with many historical photos of Heathfield being found. Rupert thanked Joanne for helping with the photo show and Sue Roach for taking present day photos of Heathfield, some will be placed on the website. Rupert S did use the opportunity of the meeting to make a direct statement about the crippling affect car parking charges would have on the town.
5. Three brand new Business Boards have been purchased and will go up shortly. The next objective is to recondition the board at the coop.
6. The re-launch of the Business Website is in hand. It is hoped to be ready for the Rix & Kay business lunch to be held at the Youth Centre on 20th February.
7. With regard to further investment in the town, John T informed the meeting that a visit was due in March and more specific details will be announced at the meeting in March.....**ACTION**

9. High Street

1. Action has now been taken concerning the problem of turning into the Parade by the entrance to McCarthy & Stone.
2. The Yellow lines are not yet in place and Stuart Watts needs to be contacted about these.....**ACTION**

10. Transport

1. The next meeting is scheduled for 7th February and Rupert S will chair the meetings in the short term.
2. A template of a Business Plan will be discussed and should result with a working agreement with everyone who owns a bus. A number of people are offering constructive help.

11. LAT

1. Cathy C confirmed that three meetings had been arranged for quotes for CCTV. There will be three fixed sites and one mobile.
2. The Skate Park is to be tidied up.
3. The Dispersal Order will not now be put in place. However, under a section of the Crime and Disorder Act, Police have the power to demand that any people causing problems leave an area and not return within twenty-four hours.
4. A few Acceptable Behaviour Contracts (ABC) have been issued. Letters go out to parents explaining why their child has been stopped and very positive responses from

parents have been received..

12. Seminars

1. At the conference on the 24th January, journalists were present and it is hoped this will reactivate more publicity for the Partnership.

13. Public Relations & Marketing

1. Two articles on the Farmers' Market were given to the Courier.
2. Heathfield Extra has now ceased.
3. It was with sadness that Rupert S reported that the Hailsham Post Office is to be closed on the 13th March.
4. As WDC are under a massive financial strain, car parking charges may have to be introduced.

14. Any other business

1. Warr Partnership Local Development Scheme. The existing contract with SEEDA ended in 2008. Another bid has been submitted for 5 years to 2013, a decision will be known in May.

13. Dates of the next meeting

1. The meetings will continue to take place at The Union Church . It should also be noted that meetings must end at 7.00p.m.
2. All dates are for Tuesday, at 6.00p.m.:-

18th March 2008

20th May 2008

15th July 2008

16th September 2008

There being no further business the meeting closed at 7.00p.m.

HEATHFIELD PARTNERSHIP

AGENDA

1. **Apologies**
2. **Minutes of the last meeting**

- 3. Matters Arising**
- 4 Sport & Leisure**
 1. Swimming Pool
 2. NCR21 North route
- 5. Financial Report**
- 6. IT Report/Website**
 1. Website
 2. PiPs
- 7. Farmers' Market**
- 8. Inward Investment**
- 9. High Street**
 1. Phase 5, 6 and 7
- 10. Transport**
 1. Consultant's Report
 2. Transport leaflet
- 11. LAT (Police Local Area Committee)**
- 12. Seminars**
- 13. Public Relations & Marketing**
- 14. Any other business**
- 15. Date/time of the next meeting**